

**BOARD OF MADISON COUNTY COMMISSIONERS**  
**March 27, 2006 MINUTES**

On Monday, March 27, 2006, a meeting of the Board of Madison County Commissioners came to order at 10:00 AM, with Commissioners Ted Coffman, David Schulz and Frank Nelson present.

Frank Nelson moved to approve the March 20, 2006, minutes with corrections. Ted Coffman seconded the motion. All voted aye and the motion carried.

Those present at the meeting were Lynn Lowder, Doris Fischer, Frank Ford, Jill Steeley, Roger Staley, and Randall Tom. Lynn Lowder, District 2 Commissioner candidate, was present to observe the meeting.

**Housing Plan Consultant Amended Contract:** Doris Fischer, Planner, met with the Board to discuss an amended contract for a County Housing Needs Assessment. Upon recommendation of the Planner, Frank Nelson moved to approve the Amended Professional Services Contract, dated March 27, 2006, between Madison County and Human Resource Development Council of District IX, Inc. for the purposes of updating the County Comprehensive Plan to Growth Policy status, the major focus of which will be a housing needs assessment and housing plan, to be completed by September 1, 2006. David Schulz seconded the motion. All voted aye and the motion carried.

**Risk Management Services Contract:** Frank Ford, Emergency Management, met with the Board to discuss a contract for risk mitigation. David Schulz moved to approve the Professional Services Contract, dated March 6, 2006, between Madison County and Joseph G. Husar for services as the Madison County Risk Mitigation Coordinator under the supervision and guidance of the Madison County Department of Emergency Management, for a period of one year from the date of execution, contingent on the County being named as an additional insured party on the contractor's liability insurance policy. Frank Nelson seconded the motion. All voted aye and the motion carried. Frank Ford also discussed upgrading communications equipment at various repeater sites in the County.

**Twin Bridges Airport Improvements Task Order #5:** Frank Nelson moved to approve Task Order Number Five to the Agreement to Furnish Engineering Services to Madison County for Improvements to the Twin Bridges Airport, dated August 12, 2002, between Robert Peccia & Associates, Inc. and Madison County. David Schulz seconded the motion. All voted aye and the motion carried.

**Airport Grant Preapplication:** David Schulz moved to approve CIP/Preapplication Data Sheets for grant funds to Install Weather Reporting Equipment, Acquire Snow Removal Equipment and Construct SRE Building at the Ennis Big Sky Airport, AIP Project No. 3-30-0090-008-2006; and to Conduct Environmental Review, Install Weather Reporting Equipment, and Construct/Modify Access Road and Utilities at the Twin Bridges Airport, AIP Project No. 3-30-0080-007-2006. Frank Nelson seconded the motion. All voted aye and the motion carried.

**Airport Board Appointment:** Frank Nelson moved to appoint Jim Singer to the Madison County Airport Board representing the Ennis area, fulfilling the three year term of Susan Edsall which expires on December 31, 2007. David Schulz seconded the motion. All voted aye and the motion carried.

**Virginia City Planning Board Member:** Per letter from the Town of Virginia City, David Schulz moved to advertise for a County representative to serve on the Virginia City Planning Board to represent property owner interests outside of town jurisdiction, but potentially impacted by local regulations. Frank Nelson seconded the motion. All voted aye and the motion carried.

**Medicare Provider Application:** Jill Steeley, Public Health Administrator, met with the Board to discuss a Medicare Federal Health Care Provider/Supplier Enrollment Application for Health Care Suppliers that will bill Medicare Carriers.

**Building Project:** The Board discussed the proposed addition to the Courthouse in a conference call with Rick Schlenker and Jason Davis of SMA Architects. Rick relayed to the Board that he had contacted a representative from NIC who is willing to come to Madison County and give advice regarding building a new jail. Also discussed was the possibility of building a Law and Justice Center in a location other than behind the Courthouse because of limited space. The decision to build on an alternate site will depend largely on the number of jail cells that it is determined are needed. This portion of the meeting was continued to Tuesday, March 28, 2006, at 3:00.

**Boiler Room Door:** Roger Staley, Maintenance, met with the Board to discuss replacing the push bar on the door of the Boiler Room. Roger stated that the current push bar is not working properly and because this is an emergency exit it is necessary to have the door working properly. The Board concurred.

**Schoolhouse Doors:** Upon request from the Town of Virginia City, David Schulz moved to loan the two existing interior doors from the old schoolhouse to the Town of Virginia City, for installation in the Virginia City Community Center. Frank Nelson seconded the motion. All voted aye and the motion carried.

**Hall Camera Relocation:** The Board discussed the proposed relocating of hall cameras.

**Personnel Policy Manual:** The Board discussed updating the Madison County Personnel Policy Manual. The Board will use the MACo Draft Personnel Policy Manual as a format for the County Manual.

**Alder Road Crew Position:** The Board reviewed applications and will conduct interviews for the Alder Road Crew position on April 10, 2006, in conjunction with the regular Commissioners' meeting.

**Juvenile Strategies Position:** The Board reviewed applications for the position of Director of Juvenile Strategies and Accountability Programs.

**County Road #42:** David Schulz moved to accept County Road #42, Virginia City to Madison Valley via Axolotl Lakes, as shown on the current GPS system and recently confirmed by adjacent land owners. Frank Nelson seconded the motion. All voted aye and the motion carried.

**Public Comment:** Randall Tom, Big Timber Reclamation, met with the Board to discuss plans for development of a mine in the Twin Bridges area and a mill in Rochester and road improvements that would need to be completed on a portion of the County road near Rochester if haul trucks are going to be used on the road.

**Claims:** The Board approved claims.

**Tuesday, March 28, 2006, at 3:00:**

**Building Project:** The Board met with Jim Carpitia, Heritage Commission, Jim Jarvis, Town of Virginia City Historical Officer, and John Ellingsen, Heritage Commission Employee, to discuss an alternate location for a Law and Justice center if it is determined that it is not feasible to extend the existing Courthouse to add a new jail and other offices.

With no further business the meeting was adjourned at 4:00 PM.

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C. Ted Coffman, Chairman  
Board of Madison County Commissioners

Date Approved: April 3, 2006  
Minutes prepared by:

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Laurie Buyan, Administrative Assistant

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Peggy Kaatz, Clerk and Recorder, Madison County